

**Golf Commission Meeting  
July 23, 2012  
Minutes**

**Members Present:** Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; Joe DeLuca; Tony Guzzi; Tony Johnson; Joyce Michaels; Jonathan Turk

**Also Attending:** Robert Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Property; Jon Janik, Head Golf Professional

**Members Absent:** Dick DeLibro

Ron Dray, Chairman, called the meeting to order at 7:30 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of June 25, 2012 . . . A Motion was made by Mr. Johnson seconded by Mr. Evans to approve the minutes as is. Motion carried unanimously.

**Audience Participation:**

- Mr. Al DeWalt of the Senior Mens Club thanked the entire staff of Tashua Knolls for their help in making the annual Junior Golf Tournament a great success. A total of 56 junior golfers from Trumbull enjoyed the friendly competition. Mr. DeWalt also asked if something could be done to prevent water from accumulating beneath the water cooler on #7 Knolls. Mr. Nagashima will look into solving the problem.

**Director of Golf Course Properties Report (Hidalgo Nagashima):**

**Labor:**

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)
- Eleven part-time seasonal (Messina, DeFrancisco, Quinn, Hoepfner, Markaj, Goodwin, Oleyar, Balkun, Edvardson, Valuzzo, Rivera)
- Four summer seasonal (Bowden, Tyborowski, Bird, Kish)

**Maintenance Department Outline:**

- Despite the hotter than normal temperatures and dry conditions, both courses are holding up well. The fairways have never looked better and the greens and tees are holding up. Some of the collars around the greens are showing stress. They will be aerated and seeded as soon as the new aerator is delivered.

- The maintenance barn area renovation is complete including all paving around the maintenance shop. The two storage units are in their permanent locations. The unit that stores chemicals was outfitted with shelving, electricity, a vent, and a space heater. We are still waiting for a quote to renovate the break room.
- The cart path on #14 has been moved to the right and brought in on the right side of the fairway.
- As part of normal maintenance, all tees on the Knolls were re-aligned.
- The greens roller and aerifier have been ordered. Delivery is expected shortly.

**Green Committee (Owen Evans):**

- Mr. Evans thanked the entire staff for a great job in support of the recent CSGA event. Positive feedback was received from all players.

**Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):**

**Golf Operations:**

- June Rounds 2012: 9,983 (6,846 Knolls/3,137 Glen) vs. 2011: 9,115 (6,192 Knolls/2,923Glen)
- Fiscal Year End Results: Knolls 44,348 (due to a strong December and the earliest season opening ever of March 4<sup>th</sup>); Glen 20,352 (a new record)
- The weather, course quality, conditions, strong programs, and excellent service are key factors for the steady activity during this time.

**Tournaments**

- July tournaments: Junior Tournament (56 players), Ladies 9-hole invitational (67 players); CT Open Qualifier (141 players), Trumbull Republican Committee (88 players) and Men's Club Stableford (50 players)

**Programs:**

- Four weeks of junior camps have been completed with an average of 15 campers per week. The short game school had 22 participants and the advanced camp has five players per week. The Monday evening Special Olympics program has approximately 36 athletes per week.

**House Committee (Tony Johnson & Ron Dray):**

- The gutters at the clubhouse have been replaced.
- The heating element for the fire suppression compressor has been replaced.
- The back flow preventer on the boiler has been replaced.
- Three wet pendants for the sprinkler system have been replaced with dry pendants to prevent any further freezing problems.
- A past-due invoice for septic system electrical problems dating back to the October storm for \$2,800 was processed.
- Domenic Faustini, Concessioner, has been advised that should he turn off the boilers again, his access to the mechanical rooms will be rescinded.

- Added Comfort has confirmed that the lines to the compressor over the restaurant do not need to be replaced. A specialist in the system was brought in who confirmed the information.
- The heating system will have the anti-freeze replaced shortly.

#### **Finance (Jonathan Turk):**

##### **Monthly revenue - June (From POS System)**

###### **Total Income\*\* (including carts)**

<u>June 2011</u>	<u>June 2012</u>	<u>Change</u>
\$314,021	\$348,544	+10.99%

###### **Knolls\*\* (including carts)**

<u>June 2011</u>	<u>June 2012</u>	<u>Change</u>
\$221,081	\$254,046	+14.91%

###### **Glen\*\* (including carts)**

<u>June 2011</u>	<u>June 2012</u>	<u>Change</u>
\$59,146	\$68,797	+16.32%

##### **Round Analysis - June**

###### **Knolls**

<u>June 2011</u>	<u>June 2012</u>	<u>Change</u>
6,192	6,846	+10.56%

###### **Glen**

<u>June 2011</u>	<u>June 2012</u>	<u>Change</u>
2,923	3,137	+27.85%

#### **Items of Note:**

- Tashua Golf Course revenue has been strong as noted above. Expenses were kept in check throughout the fiscal year. Year to date shows that based on our current Income/Expense track we are anticipating an increase in retained earning of over \$100,000 this fiscal year.
- However, outstanding items yet to be paid and posted on the Munis report for the 2011/2012 fiscal year may force adjustments in the overall expenditures. A final and accurate year end report will be available at the August 2012 meeting.

#### **Budget**

- No items to report.

**Tashua Knolls Golf Course**  
**Total Gross Income Year-to-Year comparisons\***

	<b>2005/2006</b>	<b>2006/2007</b>	<b>2007/2008</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>2011/2012</b>
July	\$238,898.50	\$321,276.88	\$332,425.74	\$339,228.50	\$344,149.00	\$311,308.50	\$349,041.25
August	\$238,684.50	\$293,232.00	\$303,320.50	\$345,791.28	\$325,218.50	\$324,575.00	\$280,997.00
September	\$227,999.00	\$251,289.71	\$259,745.00	\$242,016.00	\$277,855.00	\$271,419.00	\$233,621.50
October	\$96,635.00	\$146,098.11	\$134,895.50	\$156,633.00	\$147,526.08	\$174,005.00	\$159,111.10
November	\$46,341.00	\$89,692.50	\$59,936.93	\$59,287.00	\$80,697.05	\$74,961.24	\$80,000.00
December	\$4,048.00	\$37,317.00	\$7,307.00	\$8,235.00	\$13,416.00	\$12,343.00	\$41,579.25
January	\$13,550.00	\$0.00	\$3,582.00	\$255.00	\$381.00	\$60.00	\$902.00
February	\$0.00	\$0.00	\$3,048.00	\$670.00	\$3,197.00	\$4,765.00	\$3,180.00
March	\$22,337.50	\$30,588.00	\$37,981.00	\$52,686.00	\$32,343.00	\$13,952.00	\$125,536.00
April	\$168,759.00	\$137,969.00	\$187,964.92	\$200,814.50	\$210,827.29	\$172,005.50	\$228,201.00
May	\$218,895.54	\$302,291.39	\$286,950.54	\$302,924.00	\$312,860.00	\$270,491.25	\$289,955.50
June	\$258,197.71	\$325,591.00	\$320,660.77	\$278,648.50	\$314,195.00	\$314,021.00	\$348,544.37
<b>TOTAL</b>	<b>\$1,534,345.75</b>	<b>\$1,935,345.59</b>	<b>\$1,937,817.90</b>	<b>\$1,987,188.78</b>	<b>\$2,062,664.92</b>	<b>\$1,943,906.49</b>	<b>\$2,140,668.97</b>

\*As reported by the Point of Sale System.

**Correspondence:**

- A letter was read from Regina Evans, SCWGA Representative, regarding their June 21<sup>st</sup> tournament. Mrs. Evans complemented the entire staff on a great tournament. She also stated that Ridgefield Country Club has been added to SCWGA and several members played at Tashua for the first time and very much enjoyed the course and amenities.
- A letters was read from Karen Daly, Vice President of the Women's Nine Holers, regarding their July 12<sup>th</sup> tournament. Many positive comments were received regarding the pro shop staff, the maintenance crew and conditions and the restaurant food and service.
- Mr. Dray took a moment to congratulate Mr. Brown on his score of 69 at the recent Pro Junior held at Yale.

**Old Business:**

- Mr. Joe DeLuca volunteered to spearhead some ideas for sprucing up the split rail fencing that borders the #1 and #10 Knolls. Mr. Nagashima had several ideas that were acceptable to all Commissioners.
- Mr. Janik asked for clarification regarding the use of golf carts for wedding guests. Mr. Dray will call Mr. Faustini to inform him that under no circumstances are any carts to be taken without permission. Also, under no circumstance are wedding guests allowed to operate a golf cart.
- The issue of the beverage cart will be discussed at the August Commission meeting.

**New Business:**

- Mr. DeLuca met with ABC Sign and several golf course employees to discuss some new signage around the course. Approximately seven new signs are required to help patrons move more effectively throughout the complex. Mr. DeLuca will meet again with ABC to obtain proofs of the signs to be installed.
- Mr. Dray reported that the bunker project is moving forward. A \$350,000 loan will be obtained from the town to begin replacement of all bunkers beginning winter 2013.
- Mr. Johnson will look into the reconfiguration of the stone work around the Tashua Knolls sign between the #1 and #10 holes. The stone work corners have been damaged over the years. Mr. Johnson will investigate whether or not the edges can be rounded to avoid problems in the future.
- Mr. Dave Bove reported that many customers have asked about recycling containers on the course. The Commissioners agreed that it was a good idea and the physical process of collecting recyclables will be worked out.

**Executive Session:**

Mr. Dray made a motion at 8:30 PM, seconded by Mr. Evans, to move into Executive Session to discuss a contractual matter. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 9:08 PM and seconded by Mr. DeLibro. Motion carried unanimously.

A motion was made by Mr. Dray seconded by Mr. Evans to approve a 1-year extension of the contract between the Town of Trumbull and ATK Golf Services, Inc pending Town approval. Motion carried unanimously.

A motion was made by Mr. Dray seconded by Mr. Evans to approve a 3% raise for the remaining 18 months of the current contract and a 3-year extension of the contract between the Town of Trumbull and Hidalgo Nagashima, pending Town approval. Motion carried unanimously.

**Adjournment:**

A motion was made by Mr. Evans at 9:22 PM; seconded by Mr. Turk to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau  
Golf Course Commission Clerk